



Coowarra Out Of School Hours

Care Service Inc

Hazardous Materials Policy

POLICY STATEMENT

Coowarra OOSH aims to provide an environment that is safe with no risk to the health and well being of the children, staff or parents. We will ensure that all activities undertaken while the service is in operation will not be potentially hazardous and that all hazardous materials will be stored and labelled appropriately.

PROCEDURE

Hazardous machinery, chemicals and activities which are likely to cause potential danger to children, staff or others in the centre will not be used or undertaken while the service is in operation.

Aerosol cans such as spray paints etc. used for specific activities will only be used outside in a well ventilated area. There must be a risk assessment completed that identifies risks and minimisation strategies.

All Educators will be made aware of potentially dangerous products and where they are stored.

All potentially dangerous products such as cleaning materials, disinfectants, flammable, poisonous and other dangerous substances, tools, toiletries, first aid equipment, and medications will be stored in the appropriate containers, clearly labelled and stored in the designated secured area which is inaccessible to the children.

Educators are responsible to ensure that these areas remain secure and do not inadvertently provide access to these items by the children.

Cleaning and hazardous products should not be stored close to foodstuffs or where storage of these food products might contaminate foodstuffs.

Educators should always read the label before use of any cleaning material, sprays or chemicals and be aware of appropriate first aid measures.

Material Safety Data Sheets (MSDS) are to be displayed where the products are stored. They must also be available in a folder for all educators to access.



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CONSIDERATIONS

Education and Care Services National Regulations	National Quality Standard	Other Service policies/documentation
	2.9.5 Building cleanliness, maintenance and repairs	- Workplace health and Safety acts

UPDATED AND ENDORSED: January 2023

DATE FOR REVIEW AND EVALUATION: June 2028